

The aim of the VPMTTP is to build and sustain a high-quality Palliative Medicine workforce in Victoria. It does this by coordinating specialist training across a variety of different Palliative Medicine settings, providing a high-quality education program and also supporting other educational opportunities. Accordingly, in 2025, VPMTTP is pleased to begin funding for each trainee to attend one conference during their advanced training.

VPMTTP Guidelines

- Each VPMTTP trainee is eligible for **one** Conference Bursary only, during their advanced training in palliative medicine.
- The cost of the Conference Bursary will be up to **\$1,500 (AUD)**.
- The total amount available cannot be split to cover more than one conference.
- The trainee is required to pay for the conference before seeking any reimbursement.
- The conference must be related to palliative care.
- The Conference Bursary will be strictly for conference registration only (and does not cover travel, accommodation, meals or any other conference related costs).
- The Conference Bursary will be provided following proof of payment and email from trainee advising of Service Director approval, and declaration that no other funding has been obtained for the same conference.
- Consideration will be given to rural trainees who make an application within 5 years of completing their palliative care position.
- In 2025 VPMTTP will accept requests for assistance for palliative care conferences that have already been attended from January to May 2025.

Trainee Negotiation of Arrangements

Trainee

- Discussion with Service Director regarding conference attendance and approval for leave.
- Send an email to VPMTTP (vpmttp@svhm.org.au) and cc Service Director including:
 1. conference registration and service director approval of attendance and leave;
 2. declaration that no other funding has been obtained for the same conference;
 3. receipt / invoice for payment from Conference Registration with ABN; and
 4. bank details for reimbursement, including full name, bank name, BSB and bank account number.